

## MAPSC Organizational Meeting on Product Stewardship

April 11<sup>th</sup>, 2016 | 9AM to 10AM

MASSRECYCLE GoToMeeting Line

### In Attendance:

Scott Cassel, PSI

Claire Galkowski, SSRC/MAPSC

Phil Goddard, MassRecycle/Bourne/SWANA

Edward Hsieh, MassRecycle

Sydney Hausman-Cohen

### Brief Summary:

1. Reviewed minutes from previously organizational call and accepted edits
  - a. The existing councils that are under the umbrella of a state recycling organization are structured as subcommittees
  - b. Newly granted RDP funds generally get disbursed closer to the end of the third quarter
2. Expanded discussion on organizational structure
  - a. Should MAPSC be an affiliate with MassRecycle as a fiscal agent or a subcommittee of MassRecycle
    - i. As a subcommittee, MAPSC would still be subject to the votes and decisions of the MassRecycle Board of Directors, while fiscal agency will allow MAPSC to vote and act separately and independently of the MassRecycle BoD
      1. This addresses the concern of local government voices getting superseded by corporate voices
    - ii. Fiscal agency grants MAPSC the protections of MassRecycle's 501c3 status, allowing tax deductible donations and applications for foundation grants, and gives MassRecycle some buffer from liability incurred by MAPSC
  - b. Need to follow up on terms of membership
    - i. Will there be a Board for MAPSC or the chairs and general members?
      1. If there is a Board, what will be Board Member fiduciary and other responsibilities be?
    - ii. Corporations can join as members at a designated supporting rate (e.g. \$2,500) but will not have voting rights
    - iii. Other nonprofit organizations can join as members; need to determine a fair membership rate
      1. MMA and MAPC are potential members that are interested in product stewardship and already involved with the PSI-facilitated calls
      2. Scott has a meeting with MAPC to present on paint and will explore the membership possibility
    - iv. Need to finalize membership benefits
      1. PSI and MR can offer reciprocal membership benefits to MAPSC members
3. Action Items

- a. Edward will consult with a tax and accounting professional to determine exact terms of fiscal agency and steps to establishing such an agreement with MAPSC
- b. Sydney will revise list of administrative roles and tasks to facilitate a discussion
- c. Sydney and Edward will discuss which tasks MassRecycle will take on and calculate a draft funding target to continue engagement with PSI and cover overhead for MassRecycle
- d. The whole group will reconvene in about a week to review the roles, tasks and funding targets and develop a Memorandum of Understanding